

**SMITH VOCATIONAL AND AGRICULTURAL HIGH SCHOOL
NORTHAMPTON, MA**

**MINUTES OF THE
REGULAR BOARD OF TRUSTEES MEETING
Tuesday April 13, 2021
Virtual Meeting via Zoom - 5:00 PM**

PRESENT: Michael T. Cahillane, Thomas M. FitzGerald, John E. Cotton,
Mayor David Narkewicz, Dr. John Provost, NPS Superintendent

ABSENT:

ADMINISTRATION: Superintendent Dr. Andrew Linkenhoker, Principal Joseph Bianca
Business Manager Crystal Fairman

STUDENT REP: Tyrese Cordova, absent

Chair Michael T. Cahillane called the meeting to order at 5:00pm.
Mr. Cahillane read the Mission Statement of the School.

Participation by the Public: none

Participation by the Trustees: Mr. FitzGerald complimented Facilities Manager
Tim Smith, his staff and the farm crew doing a great job on the grounds around campus.

A **MOTION** was made by Thomas M. FitzGerald and seconded by John E. Cotton to approve the
minutes of the March 23rd and April 6th meetings.

Michael T. Cahillane - yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

Information and Proposals:

Superintendent's Report - Dr. Linkenhoker gave a PowerPoint presentation (attached).

Mr. Cahillane thanked Dr. Linkenhoker for the COVID updates, the communication has been
helpful to faculty/staff and the families of students attending.

Principal's Report - Mr. Bianca gave a brief report (attached).

Business and Facilities Report - Facilities Manager Tim Smith gave a brief update on
upcoming summer projects.

Business Manager, Ms Fairman gave a brief update on the finances to date, auditors are due in
this week for the end of year audit. MASBO ESSERIII, cafeteria grant received for \$5000. The
third and final tuition bills were sent at the end of March, and Sped billing went out today.

New Business:

A **MOTION** was made by Thomas M. FitzGerald and seconded by John E. Cotton to approve an honorary diploma.

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

Mr. Cahillane asked the business manager to speak regarding the skid steer. Mr. Cahillane asked about the use of the skid steers, the Facilities Manager replied the farm would be using a skid steer daily, if only one would be purchased it would need to be shared, a concern is the farm techs would wait until the end of the day to get their work on the farm done. Mr. Cahillane would like to recommend purchasing only one, saving money. Dr. Provost asked if the money isn't used will it go back into the general funds? Ms Fairman replied the one skid steer will use all the available funds from the Elm Street Revolving Account.

A **MOTION** was made by the Mayor Narkewicz and seconded by Thomas M. FitzGerald to approve to purchase 1 skid steer machine for the farm. Total purchase price not to exceed \$84,195 from Elm St revolving account.

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

A **MOTION** was made by Thomas M. FitzGerald and seconded by John E. Cotton to approve updates to the Medication Policy JLCD

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

Mr. Cahillane withdrew the agenda item; Agriculture Program/Farm Policy ADA

A **MOTION** was made by Thomas M. FitzGerald and seconded by John E. Cotton to approve updates to the Hardship Policy

Dr. Linkenhoker spoke briefly regarding this policy and the updates to provide clarity.

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

A **MOTION** was made by Thomas M. FitzGerald and seconded by John E. Cotton to approve the following surplus for resale from Automotive 1 Snap-on Refrigerant Recharging Station and from Health Technology 15 Homemaker Health Aide books

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

A **MOTION** was made by John E. Cotton and seconded by John Provost to approve the following surplus for disposal/scrap from Animal Science 1 Rotary Tattoo Outfit

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

Future Business:

May 18, 2021 Regular Board of Trustees meeting 5:00pm – Virtual

June 15, 2021 Regular Board of Trustees meeting 5:00pm - Virtual

Adjourn: Dr. Provost **MOTIONED** to adjourn 5:41pm.

Michael T. Cahillane – yes

Thomas M. FitzGerald - yes

John E. Cotton - yes

Mayor Narkewicz - yes

John Provost - yes

APPROVED 5-0

Respectfully submitted,
Deborah Carver, Board Secretary

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In the News

In the News

Daily Hampshire Gazette - 04/08/2021

50 Years Ago

■ Traffic was hampered briefly on Main Street in Northampton yesterday shortly after noon when a trailer truck loaded with small aluminum boats slammed into the railroad overpass. Only one boat was damaged but the skeleton frame on the truck was dislocated and required lashing before the truck could be backed up.

■ Smith's Agricultural School board of trustees has approved investigation into possible establishment of a forestry department at the facility by next January. It was explained that forestry is an area of increasing importance and one that will probably interest a number of students who will be coming to Smith's School.

Looking Ahead

- Weekly Northampton Emergency Team Meetings
- Weekly Leadership Team Meetings
- 4/14/21: Commissioner Riley Call
- 4/19/21-4/23/21: April Vacation (NO SCHOOL)
- 4/30/21: PVIAC Annual Meeting: Receiving Distinguished Service Award
- 5/3/21: Faculty Meeting
- 5/7/21: MAVA Officers Meeting
- 5/7/21: CVSR Luncheon
- 5/18/21: Board of Trustees Meeting

May Focus

- Graduation and end of year activities/processes

Contact Information

Andrew H. Linkenhoker, Ed.D
Superintendent

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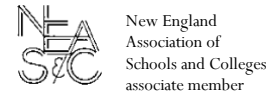
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Mr. Joseph C. Bianca
Principal



www.smithtec.org

April 13, 2021

**Principal's Report
April 2021 Board Meeting**

Smith Vocational and Agricultural High School Board of Trustees:

Student Representative to the Board:

Tyrese Cordova

Enrollment:

527 students

Admissions:

April 2021 = 272 applications

March 2021 = 238 total applications in our system, with 48 (20.1%) of them from Northampton. Year over year increase of 13.3%

Athletics:

Fall 2 will wrap up next week. After vacation, Spring Season will begin. We are offering Softball, Boys and Girls Lacrosse, and Baseball. Wrestling is still pending approval from the MIAA.

Respectfully submitted,

Joseph Bianca
Principal